Buck letters in locker

Daly B. A.
1918 19 1920

April 20th, 1918.

Mr. B. A. Daly,
1402 Broadway,
New York.

Dear Mr. Daly:-

I am herewith sending you 500 sheets of our letter paper together with 377 addressed envelopes. Kindly fill in the letters with the names as you find them on the envelopes. Please have the letters dated April 24th if you can deliver them not later than 5 P. M. Monday. If you can not do this, kindly phone me first thing Monday morning.

Yours very truly,

Secretary.

P. S. I find I can now have our representative call for them at 9 o'clock Tuesday morning. This will save you having to deliver them away up here at 156th Street. Kindly indicate to bearer whether this arrangment is feasible and entirely satisfactory. The balance of the envelopes and an indication of the additional copies of the letters needed, if any, will be furnished at that time, and you may then deliver the balance some time Tuesday.

April 22nd, 1918.

Mr. B. A. Daly,
1402 Broadway,
New York.

Dear Mr. Daly:-

Referring to our letter of Saturday, you will recall that we sent you an order for five hundred copies of our circular letter, and 377 envelopes, the addresses of which were to be filled in on the letters. The bearer, Miss Reilly, will take with her these 377 filled in letters and envelopes, and 75 additional letters which have not been filled in, leaving a balance of 48 copies.

Will you print 300 additional copies of this letter, under date of April 30th, using for the addresses the 348 (more or less) envelopes I am now sending you. This will make, according to our count, 725 addresses filled in and 800 copies of the letter.

Please let me have these letters together with your bill as soon as you can conveniently do so.

Yours very truly,

Secretary.

April 26th, 1918.

Mr. R. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

I am sending you herewith four hundred letterheads together with copy for another letter. Will you use the first two hundred of these letterheads for additional copies of the first letter which you had for us under date of April 24th, in this case omitting the date. Also omit please the Dear Sir or Madam part of the superscription.

The balance of the letterheads please use for the new letter which is to be under date of May 9th, and to be uniformly addressed Dear Sir. We will do the filling in here. Tomorrow or next day I will send you two hundred additional letterheads to have for this second letter to bankers, but under date of May 15th. I should like to have all of these by Tuesday of next week if that is possible.

I am very much pleased with the letters you have already done for us. They make a very good appearance.

Yours very truly,

Secretary.

May 1st, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Sir:-

I have the letters you have just completed for us this morning, and despite my explicit instructions that I wanted half of the bankers-letters dated May 9th, and the other half May 15th, you have dated them all May 9th. Two hundred ~~can not be used~~ - will have to be done over.

Yours truly,

Secretary.

The date cannot be erased -

May 3rd, 1918.

B. A. Daly, Esq.,
1400 Broadway,
New York.

Dear Mr. Daly:-

I am sending herewith four hundred letterheads together with copies of the letters I wish thereon. Please make two hundred like sample A, and two hundred like sample B. I should appreciate it if you could have ~~this~~ the B ready for us so that they could be called for Monday morning first thing. Hold the B letter set-up. I will send you, as soon as the printer gets them to me, letterheads for additional copies of this letter under another date.

Yours truly,

Secretary.

May 6th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

The second lot of the letter to the bankers, for which I am sending you herewith two hundred sheets is to be exactly like the enclosed copy except that the date is to be changed to May 15th. Will you kindly see to the delivery of these when they are finished?

Inasmuch as the Dear Sir is to be used throughout in this letter, won't you endeavor to have it match the remainder of the letters better than it does in the copies you have sent us to-day. Also we would like to have one less w in the word would.

Yours very truly,

Secretary.

COMMITTEE ON MEMBERSHIP

EDWARD D. ADAMS
SAMUEL P. AVERY
W. GEDNEY BEATTY
HENRY RUSSELL DROWNE
ROBERT JAMES EIDLITZ, CHAIRMAN
JAMES W. ELLSWORTH
WILLIAM B. OSGOOD FIELD
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DR. WALTER B. JAMES
OTTO H. KAHN
EMERSON McMILLAN
WILLIAM CHURCH OSBORN
DR. W. GILMAN THOMPSON
JOHN I. WATERBURY

THE AMERICAN NUMISMATIC SOCIETY
BROADWAY, BETWEEN 155TH AND 156TH STREETS
NEW YORK

May 9th, 1918

A – 200 Copies.

The work of the American Numismatic Society warrants our asking your support to the extent of becoming an Associate Member. The collection of coins, medals, and decorations in our Museum is constantly being referred to as the standard. As a member, it would be available for your study or pleasure.

During the past year three medals have been issued through our Society. One of them, pictured on the accompanying folder, is perhaps the first American war medal of the present conflict. Other illustrations show some interesting objects in our Museum.

We hope this invitation to become a member will receive your favorable consideration. A card for your signature is enclosed.

Very respectfully yours,

Secretary.

COMMITTEE ON MEMBERSHIP

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JOHN I. WATERBURY

THE AMERICAN NUMISMATIC SOCIETY
BROADWAY, BETWEEN 155TH AND 156TH STREETS
NEW YORK

May 9th, 1918.

B - 200 copies

Dear Sir:-

The banker of today is anxious to familiarize himself with everything that relates to money and the history of Banking. Each day money is undergoing changes and assuming new forms. The collection of the American Numismatic Society includes not only the official coinages of all countries but their emergency tokens and paper currency as well.

As a member our cabinets would be open for your inspection and an exceptionally equipped Library would be at your disposal. Our staff would be glad to co-operate with you at any time.

The annual dues are but five dollars. May we not have your application on the enclosed card?

Very respectfully yours,

Secretary

May 15th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

The batch of two hundred letters received this morning again is far from satisfactory. I am enclosing a sample. The spacing of the last word on the sheet "Secretary" is a piece of carelessness for which there can be no excuse. Fortunately I can cover it over with my signature in some degree. I had also asked however that you minimize the prominence of the initial "Dear Sir". This looks as though it had been typed in, and inasmuch as there was no reason for typing it in, I am entirely at a loss to account for its excessive heaviness. It sticks out above all the balance of the letter and labels the communication as a circular at the first glance. If I had not requested that you remedy this defect, I should feel less strongly about it.

Yours truly,

Secretary.

June 14th, 1918.

Mr. Bernard Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

I am sending you herewith a copy of a circular letter of which I desire two hundred (200) copies under date of June 20th, and two hundred (200) additional copies under date of June 25th. I should like a proof of this letter in tomorrow morning's mail, and I should like the first two hundred letters ready for delivery next Tuesday morning (June 18th). Kindly reply either through our messenger or phone if I may depend on having these letters at the time indicated..

Yours very truly,

Secretary.

NO JOB TOO LARGE NO JOB TOO SMALL

B. A. DALY

STENOGRAPHIC AND TYPEWRITING OFFICES

(SUCCESSOR TO ROSENFIELD & DALY)

KNICKERBOCKER THEATRE BUILDING

1402 BROADWAY

NEW YORK

STENOGRAPHY
TYPEWRITING
MULTIGRAPHING
MIMEOGRAPHING
TRANSLATIONS

TELEPHONE
GREELEY 2316

June 14, 1918.

Mr. Sydney P. Noe, Secretary,
The American Numismatic Society,
617 West 155th Street, New York.

Dear Mr. Noe,

Thanks for your order.

Herewith proof of letter, as requested. You will note that we have changed the shape of the paragraphs somewhat in order to eliminate the short lines at the end of the paragraphs. This is to be avoided in multigraphed letters, as short lines will always appear darker than the long lines. This is due to the pressure of the ribbon being heavier on a short line of type than it is on a long line. This is what caused the dark lines of which you complained when you last wrote me. I had intended to write you in explanation of this at that time, but I mislaid your letter during a rush at that time, and decided later to let the matter rest until I heard from you again.

For the same reason the "Dear Sir" will always appear darker. Sometimes we leave it off and fill it in with the name and address, so as to get a better match.

To save sending down again, you could telephone about the proof, making any changes or o.K.'ing it over the phone.

Very truly yours,

COMMITTEE ON MEMBERSHIP

EDWARD D. ADAMS
SAMUEL P. AVERY
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DR. W. GILMAN THOMPSON
JOHN I. WATERBURY

THE AMERICAN NUMISMATIC SOCIETY
BROADWAY, BETWEEN 155TH AND 156TH STREETS
NEW YORK

June 20, 1918.

Dear Sir:-

During the past year the American Numismatic Society has offered medals commemorating the Declaration of War by the United States, the completion of the Catskill Aqueduct, and the visit of the French and British War Commissions. These medals are no longer procurable, but we expect to issue others in the near future.

As a member of our society you would have had the privilege of subscribing for the above, but participation in our issues is not the sole advantage of membership. Our collection of coins, medals and decorations, both historical and artistic, compares favorably with those abroad and is an object of pride to every well informed New Yorker. The expert advice of our staff is at the service of our members.

This is an invitation to associate yourself with the American Numismatic Society. A membership card is enclosed. We hope to receive your acceptance.

Yours very respectfully,

Secretary.

7014 Copy

COMMITTEE ON MEMBERSHIP

EDWARD D. ADAMS
SAMUEL P. AVERY
W. GEDNEY BEATTY
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THE AMERICAN NUMISMATIC SOCIETY
BROADWAY, BETWEEN 155TH AND 156TH STREETS
NEW YORK

Dear Sir:-

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This is an invitation to associate yourself with the American Numismatic Society. A membership card is enclosed. We hope to receive your acceptance.

Yours very respectfully,

Secretary.

June 21st, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Kindly multigraph two hundred more copies of the letter you have kept set up, dating this lot June 26th. We would like to have these ready so that a messenger can stop for them at 9 o'clock Monday morning.

Yours very truly,

Secretary.

July 25, 1918

Bernard A. Daly, Esq.
1402 Broadway
New York, N. Y.

Dear Sir:-

I am sending you herewith a copy of a circular letter, of which we wish 400 copies, together with the letter heads for same. We would like these by Monday of next week. Kindly phone me if that is possible.

Yours very cordially,

Secretary.

August 9th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Will you kindly multigraph for us two hundred copies like the enclosed sample, and let the messenger know if they will be ready by Monday morning.

Yours very truly,

Secretary.

August 21st, 1918.

Dear Sir:-

Among the questions which confront a Librarian those most difficult to handle are the ones relating to coins and medals. Librarians having a set of the American Journal of Numismatics have a considerable fund of material on their shelves but up to the present it has not been in an available form. The Index to the American Journal of Numismatics, 1866 to 1916, just published remedies this condition. Even if your set is not complete this Index will show where much important material is procurable. It is an author and subject index. It will form part of volume LI of the American Journal of Numismatics but may also be had as a separate reprint.

51

Only within the past year has there been an adequate dictionary of numismatic names in English, (see the enclosed L. C. card). Volume L of the American Journal of Numismatics consists entirely of this Dictionary. It also is published as a reprint. Will you not use the accompanying card for ordering any of the titles listed thereon.

50

Very respectfully yours,

Secretary.

August 26th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Please multigraph for us 1450 letters as per the enclosed sample. You run off several hundred of these letters for us once before, and may still have it set up. We would be glad if you could let us have these as early as possible.

Very truly yours,

Secretary.

September 4th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Kindly date the enclosed lot of letters September 12th, 1918, and have them filled in according to the 425 envelopes I am sending with them. We would like these as soon as you can have them for us.

Yours very truly,

Secretary.

September 16th, 1918.

Mr. F. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

I am sending you herewith some letters, about 250, and envelopes. These letters I would like to have filled in, and bearing the date of September 14th, 1918. Please phone me when you have these ready.

Very truly yours,

Secretary.

September 18th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Kindly fill in the accompanying 150 letters. These should be dated September 27th, 1918, and we would like to have them as soon as possible.

Very truly yours,

-Secretary.

October 7th, 1918.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Will you kindly multigraph the enclosed letter. The envelopes accompanying this letter are the names to be filled in. Kindly advise me up when you receive these as to how many you expect to have [illegible], so that I may advise as to what date should be put on the letter.

Yours very truly,

January 3rd, 1919.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Please have 25 copies of the enclosed letter multigraphed for us.

I am enclosing envelopes and wish to have the letters filled in. Kindly see that the typewritten work matches the multigraphed part of the letter a little better than some of letters done heretofore.

Yours very truly,

Secretary.

January 2nd, 1919.

Dear Mr :

This will require you that your sketch for the Peace Medal of The American Numismatic Society should be at the Museum of that Society not later than the afternoon of Wednesday, January 15th next. Please have your medal bear a pseudonym and have it accompanied by the photographs and a sealed envelope addressed to me claiming your pseudonym. These will not be opened until after the award has been made. Also kindly state whether you will permit the Society to retain your photographs as a matter of record with the distinct understanding that they will not be reproduced without your permission.

Several queries have been made as to whether medals might be submitted in plaster, and the reply has been to the effect that the prescription of plasticine or other similar modelling material included plaster when the artist works directly therein.

Very respectfully yours,

Secretary.

February 18th, 1919.

Mr. J. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Kindly have forty-five copies of the enclosed letter made for me, I would like these as soon as possible.

Yours very truly,

Secretary.

April 11, 1919.

Mr. Bernard A. Daly,
1402 Broadway,
New York, N. Y.

Dear Mr. Daly,

I am sending down to you herewith a letter which is to go to about seven hundred (700) names. Envelopes for five hundred (500) of these accompany the letter. The balance should be in your hands to-morrow.

I desire to have these filled in, and the whole thing complete so that we can mail them Monday. Kindly advise by messenger whether we may count on this.

Please note that I desire the filled in addresses to be in two lines, with "New York, N. Y." written out, and the second line five spaces indented from the first. Furthermore, I prefer to have the street number indicated as 762 West 87th St. rather than 762 W. 87th St.-- note address below.

Very truly yours,

Enclosure. Secretary.

Mr. John Doe,
762 West 87th St.,
New York, N. Y.

July 17, 191[illegible].

Mr. B. A. Daly,
1402 Broadway, New York.

Dear Mr. Daly:-

I am enclosing copy for a form letter of which I desire 300 copies as soon as may be. If there is any question, will you call me up, please? I am sending along a few envelopes - please have the letters filled in, and a further supply will be sent you tomorrow. If possible, I should prefer the elite type.

Very truly yours,

Secretary.

October 14th, 1919.

Mr. T. A. Daly,
[illegible],
New York.

Dear Sir:-

Please cut off and forward receipt of the letter accompanying the enclosed Dollar-Bonds.

Very truly yours,

Secretary.

Dec. 30, 1919.

Mr. Bernard Daly,

1402 Broadway, New York.

Dear Mr. Daly:-

I am sending herewith the material about which I phoned yesterday. These are bills which I desire to have filled in with the addresses given on the envelopes. Will you also have your typewriter, while the bill is in the machine, type in the figures "20" in the space for the date in the body of the bill. I am hoping that I may have these by 4 o'clock this noon.

Yours very truly,

Secretary.

March 12, 1920.

Mr. Bernard A. Daly,
1402 Broadway, New York.

Dear Mr. Daly:-

Will you kindly prepare thirty (30) return envelopes in the style of the enclosed dummy, and let us have them as early next week as possible, accompanied by your bill.

Yours very truly,

Secretary.

May 7th, 1920.

Mr. Fernand Daly,
1400 Broadway,
New York.

Dear Sir:-

I am enclosing herewith a form letter of which I should like one hundred and thirty copies. Accompanying it are envelopes to the number of one hundred and twenty, and I should like the letters filled in with the addresses on these envelopes. I should like to have these letters sometime next week if possible.

Very truly yours,

Secretary.

April 1920.

Dear Mr. :

The enclosed folder is brought to your attention in order that you may become aware of one of the privileges of your membership which has not been brought to your attention.

The title marked with blue pencil is a volume of great value to anyone interested in medals. It is as nearly an encyclopaedia of modern medallists as any book that has been published. By action of the Council in 1917, I was authorized to offer this volume to members at a reduction of $ 4.00 from the price indicated. Should you care to possess a copy, please let me know.

The following bronze medals of the Society may still be had at $ 5.00 each:

(1) Lincoln Plaque
(2) Rebelon Medal
(3) Cardinal Farley Medal
(4) New Theatre Medal
(5) Cleveland Plaque
(6) Peace Medal

Very respectfully yours,

Secretary.

(Enclosure)

December 3rd, 1920.

Mr. Bernard Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Will you kindly have the accompanying letter multigraphed, and the addresses on the envelopes sent you herewith filled in, and advise me at once by telephone how soon this can be done.

Delivery is to be made to Mr. Moritz Wormser, 98 Fifth Avenue. I will sign the letters down town.

Please send the bill to The American Numismatic Society.

Very truly yours,

Secretary.

December 10th, 1920.

Dear Sir:-

At a recent meeting of the Council of The American Numismatic Society, it was decided to publish the proceedings and reports of our meetings in brochure form in the series of Numismatic Notes and Monographs, beginning January 1921.

Under an arrangement with the publishers of The Numismatist, this periodical has been sent to you heretofore at our expense in order that information regarding meetings of our Society might reach you. The cost of doing this has come from our general funds which are limited. Recently, there has come the opportunity for publishing our proceedings in the new form. As they will be sent to all our members, there is not the same need for continuing our arrangements with the Numismatist, and after January 1921 you will no longer receive copies of this magazine, by reason of your membership in our Society.

Our relations with the editors and publishers of the Numismatist continue to be of the friendliest. If you have found in the Numismatist interesting and valuable reading matter, we trust that you will respond favorably to the accompanying invitation of the editor of this magazine by becoming a regular subscriber.

Very respectfully yours,

Secretary.

December 1920

Dear Sir:-

At a recent meeting of the Council of The American Numismatic Society, it was decided to publish the proceedings and reports of our meetings in brochure form in the series of Numismatic Notes and Monographs, beginning January 1921.

Under an arrangement with the publishers of The Numismatist, this periodical has been sent to you heretofore at our expense in order that information regarding meetings of our Society might reach you. The cost of doing this has come from our general funds which are limited. Recently, there has come the opportunity for publishing our proceedings in the new form. As they will be sent to all our members, there is not the same need for continuing our arrangements with the Numismatist, and after January 1921 you will no longer receive copies of this magazine, by reason of your membership in our Society.

~~At the same time,~~ Our relations with the editors and publishers ~~and owners~~ of the Numismatist continue to be the friendliest. ~~and as we believe that~~ If you have found in the Numismatist interesting and valuable reading matter, we ~~hope~~ trust that you will respond to the accompanying invitation of the editor of this magazine ~~and will see your way clear to continue your support it~~, by becoming a regular subscriber to it, and will communicate with its editor direct to that end.

Very respectfully yours,

Secretary.

October 26th, 1922.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Kindly runn off 100 copies as per the sample on the letterheads furnished by us.

Very truly yours,

Acting Secretary.

I have the honor to inform you that at the last meeting of the Council you were unanimously elected an Associate of The American Numismatic Society upon the nomination of

In order to render better service to our members we would deem it a favor if you would let us know whether you collect coins, medals, decorations, etc., and whether you specialize in any of these. Kindly fill out and return the enclosed card prepared for the purpose.

When you visit our Museum, if you will make yourself known, it will give us great pleasure to welcome you personally and to place at your disposal, in a way which we cannot do for our general visitors, any portion of our collection in which you may be especially interested.

Yours very respectfully,

Acting Secretary.

October 26th, 1922.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:-

Kindly print up 500 copies of the enclosed letter. The paper for this as well as for the notification of election to membership letter is going forward under separate cover.

Very truly yours,

Acting Secretary.

Dear Sir:-

As we desire to make our records as complete as possible, we are sending you the enclosed card which we would be very glad to have you fill out and return to us. This will keep us in a little closer touch with our members, and we can therefore render better service by knowing just what interests them.

Yours very truly,

Acting Secretary.

November 28th, 1922.

Bernard A. Daly, Esq.,
1400 Broadway,
New York.

Dear Sir:-

Would you kindly run off the enclosed letter for us on the 700 sheets of letterpaper which is going to you under separate cover. We would be glad to have them at your earliest convenience.

Very truly yours,

Curator and Acting Secretary.

COMMITTEE ON MEMBERSHIP

EDWARD D. ADAMS
SAMUEL P. AVERY
W. GEDNEY BEATTY
HENRY RUSSELL DROWNE
ROBERT JAMES EIDLITZ, CHAIRMAN
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Dr. W. GILMAN THOMPSON
JOHN I. WATERBURY

THE AMERICAN NUMISMATIC SOCIETY
BROADWAY, BETWEEN 155TH AND 156TH STREETS
NEW YORK

Dear Sir:

We understand that you are interested in coins or medals.

Our Society stands for the highest in numismatics. It issues frequent monographs, the diversity of the subjects treated therein is shown on the enclosed slip. The current numbers are sent free to members.

The privilege of subscribing for medals struck by the Society is limited to our membership.

Our extensive cabinet of coins is the largest public collection in America and is available to all, and our Museum is one of the places of interest in New York.

The dues of Associate Members are five dollars annually. I am enclosing an application card in the hope that you will become affiliated with our organization, in which case I should be ghd to recommend your name to our Council at its next meeting.

Very truly yours,

Acting Secretary.

December 11th, 1922.

B. A. Daly, Esq.,
1400 Broadway,
New York.

Dear Mr. Daly:-

By parcel post I am sending you the paper on which I should like you to write the enclosed letter. We will want 500 copies as soon as you can send them to us.

Very truly yours,

Curator.

The Society's collection of decorations and war medals has so greatly increased during the past two years that the swing-cases for exhibiting it prove entirely inadequate. Unfortunately, one-third of the collection is not on view owing to this lack of space.

The swing-cases are hung on two sides of each of the four columns in the exhibition room, and it has been found practicable, by providing larger bases, to hang five cases instead of the present three to the columns, thereby increasing our exhibition space by two-thirds.

The additional sixteen cases will provide adequate space for this valuable collection, which is probably the largest and most important in existence. The Society feels that it owes to the memory of the late Mr. J. Sanford Saltus, its friend and benefactor, proper provision for the display of the collection in which he took such great interest and to which he contributed the largest part of its treasures.

These new cases, together with the larger bases, will cost approximately $1,000. Two of the Society's members have already contributed $100. each. It would be greatly appreciated if you could see your way clear to assist in the matter of raising the necessary amount for this purpose.

Trusting you will lend your support, and that the Society may receive a cheque from you made out to the order of The American Numismatic Society, I am,

Very truly yours,

President.

NO JOB TOO LARGE

TELEPHONE
FITZ ROY 2316

NO JOB TOO SMALL

B. A. DALY

PUBLIC STENOGRAPHIC AND TYPEWRITING OFFICES

FORMERLY OF ROSENFIELD & DALY

KNICKERBOCKER THEATRE BUILDING

1400 BROADWAY. NEW YORK

December 15, 1922.

Mr. Howland Wood,
Curator, American Numismatic Society,
Broadway, between 155th & 156th Sts.,
New York City.

Dear Mr. Howland:

The package of letterheads referred to in your letter of December 11th arrived today.

We have run five hundred copies of the letter and are sending them to you this afternoon by parcel post.

I thank you for the order and trust you will find them satisfactory.

Very truly yours,

B.A.Daly

IN AN EMERGENCY

you sometimes need extra help - a stenographer or a typist - to help you get off some accumulated mail, to get out some urgent reports, copy a contract, an agreement, some private papers, or a mailing list you do not care to send out of your office.

To engage extra help means a delay of one or two days, and then the payment of a week's salary for work that is finished in much less time.

CALL FITZ ROY 2316

and let me be of service by sending an experienced stenographer or typist to help you out.

The value of this service at such a time will more than justify the cost. We have young ladies working outside all the time.

WE CAN HANDLE THE WORK

here or at your own office and you may call for a stenographer or typist at any time, for as long as you wish.

By planning the work and making arrangements ahead, you will be surprised at what you will be able to accomplish with the aid of a competent typist.

There is no time lost in "try-outs". Anybody I send you is qualified to grasp your instructions and get right to work.

Keep this in mind.

B. A. D A L Y

PUBLIC STENOGRAPHERS AND TYPISTS
Multigraphing -- Mimeographing
Knickerbocker Theatre Building
1400 Broadway - Room 503
Phone: Fitz Roy 2316

April 20th, 1923.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:

I am enclosing herewith copy for a letter. We will want 525 of these as soon as you can let us have them. The paper is being sent you by parcel post.

Very truly yours,

Acting Secretary.

A very exceptional opportunity is presented to our Society by adding some remarkable Indian Peace Medals to our already splendid collection. As the American Indians were the first Americans, it has in the past been our steady policy to secure all numismatic material relating to them. It seems but right that this material should be preserved for the use of the public and of students in the Museum of The American Numismatic Society.

The medals now offered, on which we have with difficulty secured an option of $2,000, contain many desirable pieces, three of which are unique. This acquisition would make our own series the most complete ever gathered by any museum or individual.

Indian Peace Medals, as you know, are rapidly becoming difficult to obtain, and the demand for them, both in this country and in Europe, is constantly increasing.

Certain friends of our Museum have already contributed upwards of one-third of the required amount. Will you not aid us with your subscription, thus enabling our Society to embrace so unusual an opportunity and to secure a collection of such interest and historical importance.

Very truly yours,

President.

May 8th, 1923.

B. A. Daly, Esq.,
1400 Broadway,
New York.

Dear Mr. Daly:

We would like 100 copies of the enclosed letter. The paper is being sent down to you under separate cover.

Very truly yours,

Acting Secretary.

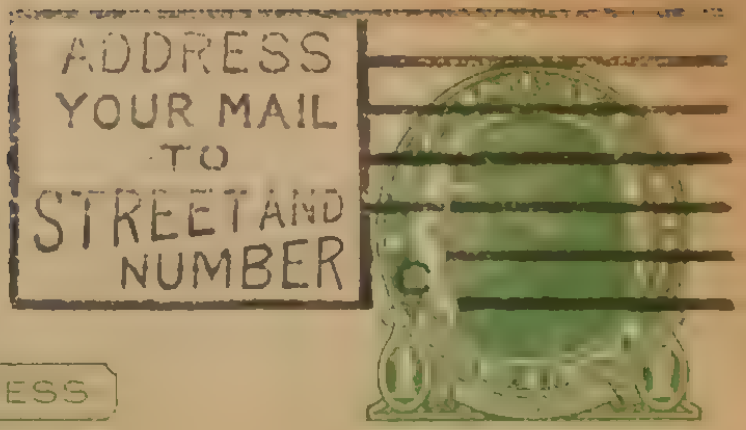
5/11/23 Friday

Order rec'd for 100 copies letter but stationery has not arrived yet.

Will send them to you same day that paper is received

R. A. Daly

B. A. DALY
PUBLIC STENOGRAPHER
1400 BROADWAY
Cor. 38th St. New York



THIS SIDE OF CARD IS FOR ADDRESS

American Numismatic Society

Broadway & 156 St.

N.Y. City

Mr. Howland Wood

November 24th, 1923.

Mr. B. A. Daly,
1400 Broadway,
New York.

Dear Mr. Daly:

I am enclosing herewith a letter of which I will want 500 copies, the letterheads for which I am sending under separate cover.

Could you let us have a proof of this by Monday afternoon, or Tuesday morning at the latest? Upon receipt of the proof, we will telephone our O.K.

Very truly yours,

Secretary.

[illegible]

[illegible] telephone of
[illegible] OK - [illegible]

[illegible] has not been received

[illegible]

B. A. DALY
PUBLIC STENOGRAPHER
1400 BROADWAY
Cor. 38th St. New York

New York in America Tokens
Pitt Hastings
1= Napoleonic Medals

E. A. Petty

December 5, 1923

Many appeals come to you at this time - few that make so modest a demand.

At this season the members of a certain Italian Numismatic Society present to its museum a coin, a medal, a piece of paper money or a decoration. A number of our members have expressed themselves as ready to extend the Christmas spirit to our own Society. Will you join them by sending some item of numismatic interest, if only a duplicate from your own collection?

With the Season's Greetings,

Acting President

It is the purpose to display the gifts at the Annual Meeting in January - to date the following have been received:

6 Medals (Moliere, Ghiberti, Michelangelo, etc.)
1 Large Egyptian glass weight of bottle form
~~3 Mohammedan coins~~
3 Spanish dollars counterstamped by Scottish firms
1 Stater of Metapontum
2 Costa Rica half-escudos (gold)
A collection of 30 decorations - mainly important plaques
Solidus of Theophilus of Byzantium
22 Greek coins (including three Corinthian staters)

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A collection of 30 decorations - mainly important plaques
Solidus of Theophilus of Byzantium
12 Greek coins (including three Corinthian staters)

2947

THE AMERICAN NUMISMATIC SOCIETY
BROADWAY, BETWEEN 155TH
AND 156TH STREETS
NEW YORK

December 5,. 1923

Dear

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ADVERTISEMENTS ACCEPTED
AT ANY OF THE FOLLOWING OFFICES:

Main Office, 280 Broadway.
Uptown Branch, 1358 B'way, Cor. 36th St.
Harlem Office, 205 W. 125th St.
Washington Heights Office, 585 W. 181st St.
Downtown Branch, 206 B'way, Cor. Fulton St.
16th St. Office, Cor. 16th St. and 7th Ave.
Brooklyn Office, 24 Court St.
Bronx Office, 518 Willis Ave., at 148th St.

TELEPHONE ADVERTISEMENTS TO CHELSEA 4000

March 15th, 1924

Mr. Bernard Daly
1400 Broadway
New York City

Dear Mr. Daly:

The enclosed is a letter of which we wish one hundred (100) copies. To get it on one sheet, as desired, it will be necessary to use the élite type, and we wish to have it in all respects like the form submitted.

I am particularly anxious to have this very accurate!

One hundred letterheads are enclosed, and I hope that it will be possible for you to let us have the finished work very promptly.

Please deliver to Mr. William Chauncy Langdon, 195 Broadway, New York, and not to our Society.

Very truly yours,

Secretary

August 19th, 1924

Mr. Bernard Daly
1400 Broadway
New York City

Dear Sir:

I am enclosing a letter of which we desire fifty (50) copies. When you set this up, if you find that it is going to look too crowded as it is laid out, please let me know by telephone. In other respects, I should like it to follow the copy exactly.. If convenient, please submit proof to Mr. William Chauncy Langdon, 195 Broadway, New York, to which address kindly also deliver the finished work.

Please date the letter the day following that on which you make delivery to Mr. Langdon.

Very truly yours,

Secretary

December 30th, 1924

Mr. Bernard Daly
1400 Broadway
New York City

60

Dear Sir:

We are sending you, herewith, a letter of which we desire ~~fifty~~ (50) copies. As the matter is very urgent, we would ask that you copy exactly with extreme care so that it will be unnecessary to see a proof. Will you kindly send the finished copies to Mr. William Chauncy Langdon, Amer. Tel. and Tel. Co. 195 Broadway, New York City, and deliver on Friday next, January 2nd, and oblige,

Yours very truly,

Curator

Kindly send bill to this Society.

December 15th, 1925

Mr. B. A. Daly
1400 Broadway
New York

Dear Sir:

Kindly ~~mimeo~~multi-graph one hundred copies of the enclosed letter, first submitting sample proof for our O.K. This is a brief letter and we require all possible speed on its delivery.

Please copy the letter exactly in type, length of line, position on letterhead, and in match of colour.

Proof will be O.K.'d over the telephone.

Very truly yours,

Secretary

23d October, 1928

Misc. 6908

Mr. B. A. Daly,
1400 Broadway,
New York, N.Y.

Dear Sir:

Kindly multigraph 300 copies of the enclosed letter, submitting sample proof for our approval at the earliest possible moment.

Please copy the letter exactly in type, length of line, color of ink, and position on letterhead. We are sending you necessary letterheads under separate cover.

To save time, proof will be O.K'd over telephone.

Very truly yours,

Curator

6th November, 1928

Dear Mr. Daly:

Can you print (or mimeograph) for us another 100 of these letters, of which one is enclosed, on the morning of the 7th? If so, we will send the boy down for them as soon as they are ready. If not, will you please telephone me the first thing in the morning (about 9:30)p perhaps you had better telephone anyway at what hour they will be ready for our messenger.

Very truly yours,

AMERICAN NUMISMATIC SOCIETY

By CSS